



KNOWLEDGE MAG
CERTIFICATIONS

PRIVACY & RETENTION OF RECORD POLICY

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Knowledge Mag Certifications (KMC) takes care of the privacy and protection of personal data, respecting the right of customers to the lawfulness of the processing of personal data in accordance with applicable privacy and data processing legislation. Knowledge Mag Certifications processes the customer's personal data in accordance with the customer's data subject's consent.

KMC retains the data specified in the communication forms of certification and training. This data will be retained effectively and readily available mode. KMC maintains all their records related to certification and training as life time policy to support data retention of their loyal clients. KMC protects customer data using modern technology, taking into account existing privacy risks, KMC uses reasonably available organizational, financial and technical resources to ensure security.

By submitting the application electronically, the application must be signed with a secure electronic signature or the client can use the scanned copies of the manually signed formal documents. Upon receipt of the customer's application, KMC will evaluate its content and customer identification and, if necessary, ask the customer to provide additional information to ensure as far as possible that the data will be sent to the data subject and reduce the risk of misuse of customer data. KMC communicates with the client using the contact information provided by the client (telephone number, e-mail address, etc.) in the form of communication on the website, e-mail, telephone or otherwise. KMC website may contain links to third party websites that have their own terms of use and personal data protection for which KMC is not responsible.

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MANAGING DIRECTOR
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